



## Application Form

Child's full name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: **M / F**

Address: \_\_\_\_\_

\_\_\_\_\_ Post code: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_

Parent/Carers Name: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Parent/Carers Name: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

### Days Required (Please tick)

**Please note: The nursery is open 51 weeks per year and we do not offer term time only sessions.**

Days	Early Start* 07.30 – 08.00	Am 08.00 – 1.00	Pm 1.00 – 6.00
Monday	Not currently available		
Tuesday			
Wednesday			
Thursday			
Friday			

\*There is an additional cost of £8.00 per session for the early start;  
Please check to see if this service is available; it is subject to demand.

Requested Start Date: \_\_\_\_\_

**To process this application a non-refundable £45 .00 admission fee is required.**

(Please make cheques payable to St Paul's Trading Ltd)

Please sign on reverse

**Pavilion Day Nursery is an egg and nut free environment.** There are a number of children attending the nursery with severe egg and nut allergies; some of these children's allergies are life threatening. This nursery has always been an egg and nut free environment, but due to the seriousness of some of the children's allergies, children attending the nursery must refrain from eating eggs or nuts on days they attend. If a child has eaten eggs or nuts before they come to nursery, they will be refused entry; if it is discovered during the course of the session that they have consumed eggs or nuts, you will be contacted to come and collect your child immediately.

In England, all 3 and 4 year olds are entitled to 10 hours of free early education a week for the whole year. Session times offered are: morning (8.00 – 1.00), afternoon (1.00 – 6.00) or a full day (8.00 – 6.00). These are the set session times and cannot be altered, if part of a session is required, then the whole session must be allocated/paid for. Any additional sessions over the 10 hours will be charged at the standard fee rate. If you are currently claiming FEE with another nursery this is not automatically transferred, so full fees will be applicable until the start of the new term. **The nursery DOES NOT offer term time only sessions.**

The Free Early Education purely covers childcare. There will be a charge for meals for the Free Early Education sessions. Included in the morning session is breakfast, a mid-morning snack and a cooked lunch; costing £2.50. The afternoon session includes a snack and a cooked tea; costing £2.20. For a full day session the cost of meals is £4.70. These charges are purely for the Free Early Education Sessions ONLY. Unfortunately, due to the high number of children attending the nursery with serious allergies; we cannot offer the option for your child to bring a packed lunch.

Please note: **Mobile phones are NOT permitted** to be used on the Nursery site. Dogs and Smoking are also not permitted anywhere on the Nursery or St Pauls' Catholic College site, including the car park.

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I confirm that I would like to register my child for a place at Pavilion Day Nursery and enclose a £45.00 non-refundable application fee. I confirm that I have read the Nursery's terms and conditions and that I am aware that monthly fees are to **be paid in advance by 14<sup>th</sup> of each month and that when my child starts Pavilion Day Nursery a deposit will be due** (of one month's fees). There is an additional charge of £5.00 for each security fob issued.

Where did you hear about Pavilion Day Nursery: \_\_\_\_\_

Parents Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

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**Office use only**

Date of application: \_\_\_\_\_

Deposit paid ( )

Key worker \_\_\_\_\_

Application fee rec'd ( )

Start date \_\_\_\_\_

Allocated Room \_\_\_\_\_

Confirmation letter sent ( )